

2020-2021

Quarterly Report



Local Government Authority

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Introduction

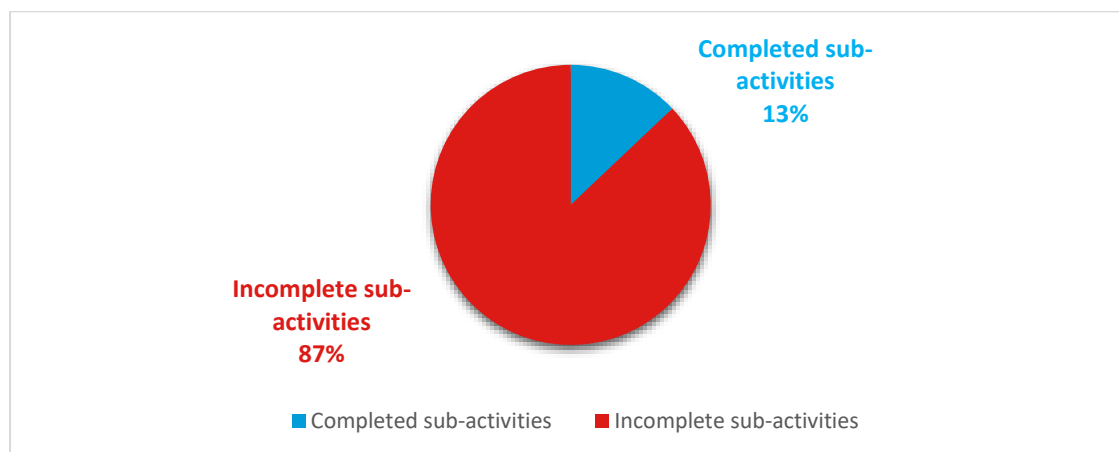
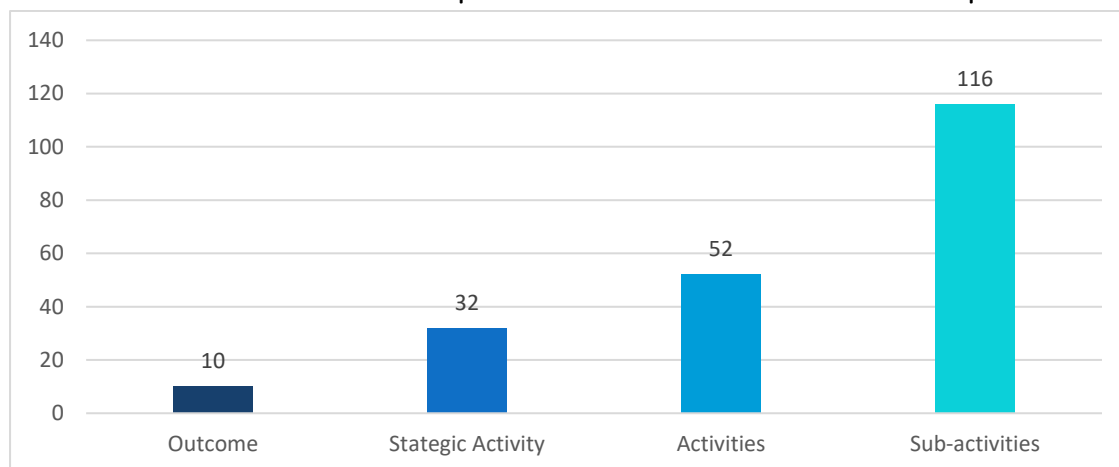
As part of the monitoring and evaluation mechanism established to monitor the quarterly implementation of the activities and sub activities of the work plan 2020, this report highlights the implementation status of activities and sub activities set forth in the second quarter of 2020. The duration of quarter two is from 1st April to 30th June 2020. During this quarter, total of 52 activities and 116 sub-activities were to be carried out to achieve 32 strategic activities and 10 outcomes. As Government offices were closed from 19th March 2020 onwards due to COVID-19, majority of the activities that fell on this period were not completed. Out of the total 116 sub-activities to be completed in the second quarter, only 15 sub-activities were completed.

With the formation of National Emergency Operation Centre, and the country going to a lockdown in April, LGA was involved in assisting regional coordination within the NEOC setup and facilitating work at local levels. Atoll coordination groups and focal points were formed for coordination and assistance during lockdown. Various policies and mechanisms were developed to facilitate traveling between islands, and provision of undisrupted services to islands in collaboration with relevant stakeholders.

Closure of offices from March 2020 to June 2020 and with the circular of Ministry of Finance informing budget cut downs for activities budgeted for this year; Work plan 2020 was reviewed and amended accordingly in June 2020. Some activities were cancelled due to budget cut-downs and actions that were incorporated into work plan in conjunction with local council election were moved to 2021 with the postponement of election to next year.

The chart presented below shows the activities to be completed and status of completion of sub-activities during the second quarter.

Number of sub-activities to be completed and number of sub-activities completed



Status of activities as per work plan 2020

Outcome 1: Assist Local Councils in achieving Sustainable Development Goals

Strategic Activity	Activities	Sub-Activities	Responsible Division/Section	Due Date	Percentage Completed	Reason for incompletion
Assist local councils in developing their 5 year development plans aligning the plans to NDP and SDG's	Conduct TOT session to train facilitators from atoll councils to train island councils to develop their 5 year development and financial plans	Conduct TOT program	Policy Planning & International Relations	15-Apr-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed
	Conduct DP and FP training at all atolls	prepare plan	Policy Planning & International Relations	30-Apr-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed
	Conduct DP and FP training at all atolls	Prepare materials	Policy Planning & International Relations	31-May-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed
	Conduct DP and FP training at all atolls	Arrange logistics	Policy Planning & International Relations	30-Jun-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed

Outcome 2: Build trust among citizens and Government for the local governance system

Strategic Activity	Activities	Sub-Activities	Responsible Division/Section	Due Date	Percentage Completed	Reason for incompletion
'Ensure smooth implementation of PSIP projects of councils	Facilitate the implementation and monitoring of PSIP projects at councils	incorporate PSIP implementation and monitoring in training programs	Training & Advocacy	30-Apr-20	0%	Date revised due to covid-19
Assist councils to conduct property audits	Facilitate in conducting audit of properties leased to third parties	Amend ownership titles to current title holders within 6 months	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		prepare usool for handling finance in one account / changing process	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		discuss with mof regarding accounts creating / closing council accts	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		discuss with mof re; reconciling current council bank accounts	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		reconcile and close extra accounts belonging to councils	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		update account details from viya module	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
Facilitate Councils to sign MoU with third party utility providers.	Inform councils to sign MoU with third party utility providers within 1 year. (ratification of 8th amendment to D. Act) 69-2	Sign MoU with third party utility providers within 1 year	Council Corporate Services	30-Jun-20	0%	Revised date due Covid-19

Enhance citizens participation in the decision-making process of councils at local level	Conduct training programs to councils on public participation and community engagement	Conduct a training to atoll councils on public participation & community engagement.	Training & Advocacy	30-Apr-20	Cancelled	Due to Covid situation not possible to conduct
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Outcome 3: Create a better working environment at LGA

Strategic Activities	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompleteness
Conduct staff activities to create a better work environment among staffs	Conduct monthly staff meetings	Conduct Monthly Assembly 4/ staff birthday celebration	Human resources	14-Apr-20	Cancelled	Cancelled due to Covid-19
		Conduct Monthly Assembly 5/ staff birthday celebration	Human resources	12-May-20	Cancelled	Cancelled due to Covid-19
		Conduct Monthly Assembly 6/ staff birthday celebration	Human resources	16-Jun-20	Completed	
	Conduct monthly LGA Club executive committee meetings	Conduct monthly LGA Club executive committee meeting 4	LGA Club	30-Apr-20	Cancelled	Cancelled due to Covid-19
		Conduct monthly LGA Club executive committee meeting 5	LGA Club	31-May-20	Cancelled	Cancelled due to Covid-19
		Conduct monthly LGA Club executive committee meeting 6	LGA Club	30-Jun-20	Cancelled	Cancelled due to Covid-19

	Revise existing articles of association	Revise existing articles of association	LGA Club	30-Jun-20	Cancelled	Cancelled due to Covid-19
	Day trip 1	Day trip 1	LGA Club	30-Jun-20	Cancelled	Cancelled due to Covid-19
	Staff sports festival	Staff sports festival	LGA Club	30-Apr-20	Cancelled	Cancelled due to Covid-19
	Maahefun (Potluck)	Maahefun (Potluck)	LGA Club	30-Apr-20	Cancelled	Cancelled due to Covid-19
	Dharus	Dharus	LGA Club	31-May-20	Cancelled	Cancelled due to Covid-19
	Tharaavees	Tharaavees	LGA Club	30-Jun-20	Cancelled	Cancelled due to Covid-19
	Conduct Mental health series	Mental health series - session 2	LGA Club	30-Jun-20	Cancelled	Cancelled due to Covid-19
	Staff Meeting Tea	Tea for Staff meeting 4	LGA Club	30-Apr-20	Cancelled	Cancelled due to Covid-19
		Tea for Staff meeting 5	LGA Club	31-May-20	Cancelled	Cancelled due to Covid-19
		Tea for Staff meeting 6	LGA Club	30-Jun-20	Completed	
	Host staff award ceremony to acknowledge the performance of staffs	Plan the Event	human resources	30-Jun-20	0%	Revised date due Covid-19
Ensure assets and equipment of LGA are serviced regularly	Arrange monthly maintenance of air conditions and other machineries	Monthly Maintenance of Equipment and Machineries	Administration & support service	30-Jun-20	Cancelled	Postponed due to insufficient budget
Renovate facilities at LGA and procure vehicle for LGA	Renovate LGA building	Paint LGA building	Administration & support service	30-Apr-20	Cancelled	Postponed due to insufficient budget

Outcome 4: Empower women politically and economically; and promote inclusive governance

Strategic Activities	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompletion
Increase participation of women in decision making process at local level	Conduct orientation and training programs to WDCs to carry out their mandate	Conduct orientation training Programs to newly elected WDCs in collaboration with newly elected councilors orientation training	Training & Advocacy	30-Jun-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed
Empower Women Development Committees (WDCs)	Strengthen the functioning of WDCs across the country through targeted training programs and technical support	Increase awareness to encourage women running for WDC membership through radio and TV programs	Monitoring & Evaluation	30-Apr-20	0%	Date revised due to covid-19
	Strengthen the functioning of Women Development Committees	Prepare Draft regulation template	Legal and Investigation	30-Apr-20	0%	To be included in 2021 work plan
		send for comments	Legal and Investigation	14-May-20	0%	To be included in 2021 work plan
		Finalize and share with councils	Legal and Investigation	28-May-20	0%	To be included in 2021 work plan
		Prepare template for WDC budget	Council Corporate Services	30-Apr-20	Completed	
		Share template with councils	Council Corporate Services	30-Apr-20	0%	Delayed, as the councils and WDC election has been postponed
	Conduct advocacy programs for WDC	Prepare materials	Training & Advocacy	30-Apr-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed

Outcome 5: Ensure fiscal decentralization; and assist local councils in creating vibrant local economies

Strategic Activities	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompleteness
Transfer of fees from resources, assets & properties within council jurisdiction	Ensure transfer of fees from resources, assets & properties within council jurisdiction (within 6 months of decentralization act 8th amendment ratification) (56-2ع)	Collect information of Government authorities that charge a fee (within council jurisdiction) from councils	Monitoring & Evaluation	30-Jun-20	Completed	
Ensure local councils have sufficient financial resources	Establish a mechanism to formulate income statement and balance sheet of local councils at local level	Finalize a format for income Statement & balance Sheet	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Monitoring of income Statement & balance Sheet	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19

Outcome 6: Leverage use of ICT for an empowered, effective and efficient local governance system

Strategic Activity	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompletion
Establish e-learning platform to conduct trainings and sessions in collaboration with educational institutions	Establish e-learning platform to conduct trainings and sessions in collaboration with educational institutions	Deployment of 'Kiyeveni' Portal	Council Digitalisation & Projects	30-Jun-20	On hold	Deployed, but since there are browser limitations, a major upgrade is planned, and due to covid-19 outbreak, the work is on HOLD. Due date changed to 31.07.2020
		Web Cam set up of councils	Council Digitalisation & Projects	30-Jun-20	Completed	
		DNS Set up of councils	Council Digitalisation & Projects	30-Jun-20	Completed	
Develop and integrate health data management systems within health network to enable timely surveillance of diseases, births and deaths, morbidity patterns as well as social determinants of health	Expand digitization of the vital registration system by linking different health care providers	Deployment of 'Gemen' Module	Council Digitalisation & Projects	30-Jun-20	0%	Off track due to covid-19 but will be working on this module to complete it by 31st December 2020
		Integrate reports on disease with 'Gemen' dashboard	Council Digitalisation & Projects	30-Jun-20	0%	Off track due to covid-19 but will be working on this module to complete it by 31st December 2020
		Integration of marriage status from courts with 'Gemen'	Council Digitalisation & Projects	30-Jun-20	0%	Off track due to covid-19 but will be working on this module to complete it by 31st December 2020

Outcome 7: Make local councils accountable and responsible

Strategic Activities	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompleti on
Develop robust mechanisms for accountability of local councils	Develop and implement auditing / monitoring mechanisms at local councils on the use of funds and tracking of council debt levels	Develop audit manual for councils	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Conduct workshop on auditing and monitoring mechanism to atoll councils in relevance with the audit manual.	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Establish audit function at local Councils	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
Devolve and delegate the responsibilities of the central government to local councils	Create an accountability mechanism for municipal service delivery at local level	Develop a guideline to ensure municipal service delivery at local council level	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Develop a public/social monitoring mechanism at atoll/island council level for municipal service delivery	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
Strengthen institutional capacity of local councils and provide opportunities for human resource development	Increase the capacity of atoll councils in providing technical support (such as legal advice, planning, financial management) to island councils	Conduct a skill development program for atoll council staffs	Training & Advocacy	20-Apr-20	Cancelled	Activity changed and to be due on Quarter 3
		Develop and deliver	Prepare paper and plan	Training & Advocacy	30-Apr-20	Cancelled

	orientation programs for newly elected councilors					2021 work plan as council & WDC election has been postponed
		Prepare materials	Training & Advocacy	31-May-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed
Establish a mechanism to monitor the reports/plans/statements to be submitted by councils	Monitoring of Development plan and Financial Plan of Councils	Update the councils that had not prepared DP & FP	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Remind Councils on preparation of plan	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Prepare and Publish Media Statement	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Report to Board if action needed to be taken	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Develop Social Media Posts for Awareness	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Develop Media Report for Budget	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Publish Media Report for Budget	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		Review Budget of All Atoll Councils	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
	Monitoring of local councils Annual reports	compile all reports from councils	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19
		submit compiled report to majlis	Monitoring & Evaluation	30-Jun-20	0%	Date revised due to covid-19

Outcome 8: Strengthen Local Government Authority

Strategic Activity	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompletion
Prepare plans/reports to monitor works at LGA	Compile quarterly report for Q1	Collect required information from sections	Policy Planning & International Relations	30-Apr-20	Completed	
		Compile Report	Policy Planning & International Relations	30-Apr-20	Completed	
		Finalize report	Policy Planning & International Relations	30-Apr-20	Completed	
		Share with all staffs and media for uploading in website	Policy Planning & International Relations	30-Apr-20	Completed	
	Formulate LGA Action plan 2021	Conduct working group sessions with LGA staffs	Policy Planning & International Relations	15-Jun-20	50%	Delayed due to the covid-19 situation
		compile group works	Policy Planning & International Relations	20-Jun-20	0%	Date revised due to covid-19
Conduct Board Meetings	Conduct Board Meetings	Conduct Board Meeting 4	Bureau	30-Apr-20	Completed	
		Conduct Board Meeting 5	Bureau	31-May-20	Cancelled	Cancelled due to change in board
		Conduct Board Meeting 6	Bureau	30-Jun-20	Completed	
Review LGA's articles of association	Review and amend LGA's articles of association	Identify articles requiring amendments	Legal and Investigation	16-Apr-20	0%	change to 2021; since the new governing regulation would apply to new board formed with the newly elected councils

		Prepare Draft regulation	Legal and Investigation	30-Apr-20	0%	change to 2021; since the new governing regulation would apply to new board formed with the newly elected councils
		Get comments	Legal and Investigation	14-May-20	0%	change to 2021; since the new governing regulation would apply to new board formed with the newly elected councils
		finalise and publish regulation	Legal and Investigation	28-May-20	Cancelled	change to 2021; since the new governing regulation would apply to new board formed with the newly elected councils
Strengthen the ICT capacity of LGA	Upgrade ICT infrastructure and equipment	Procure additional ICT infrastructure	Administration & support service	30-Jun-20	Completed	

Outcome 9: Strengthen the performance of local councils through performance monitoring

Strategic Activities	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompletion
Calculate and publish performance index 2019 results	Calculate CPI and Rank Councils	Verify data from councils	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Re-check the data	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Enter CPI data	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Finalize data entry sheets	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Conduct random testing of data	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Rank councils based on CPI	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
	Publish Performance Index Result	Prepare Infographic	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Draft report	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Share Statistics with Board	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Draft Leaflet	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Print report and leaflet	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19
		Publish report (Website, Councils)	monitoring & evaluation	30-Jun-20	0%	Date revised due to covid-19

Outcome 10: The local Governance System is reviewed and strengthened

Strategic Activity	Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Percentage Completed	Reason for incompleti on
Update the existing handbook of councilors to incorporate the changes to the Decentralization Act.	Review and revise councilors handbook	Review councilors handbook	Policy Planning & International Relations	30-Apr-20	0%	Date revised due to covid-19
		print handbook for dissemination	Policy Planning & International Relations	30-Apr-20	0%	Date revised due to covid-19
		publish revised councilors handbooks	Policy Planning & International Relations	30-Jun-20	0%	Date revised due to covid-19
Revise legal and regulatory framework required for restructuring local councils	Review and amend all regulations and policies that contradict the Decentralizati on Act	Revise Councils' no confidence policy to align with changes to Decentralizati on Act	Legal and Investigation	30-Apr-20	0%	Date revised due to covid-19
		Incorporate comments and finalize revised policies	Legal and Investigation	30-Apr-20	0%	Date revised due to covid-19
		Finalize and share revised policies	Legal and Investigation	14-May-20	0%	Date revised due to covid-19
		Revise other policies to align with changes to Decentralizati on Act	Legal and Investigation	28-May-20	0%	Date revised due to covid-19

Increase knowledge, awareness and evidence to support advocacy on local governance	Conduct research and performance reviews/impact evaluations on the functioning of decentralization system	Conduct research on 'public participation in council functioning'	Policy Planning & International Relations	30-Apr-20	0%	Date revised due to covid-19	
		Prepare research paper	Policy Planning & International Relations	30-Apr-20	0%	Date revised due to covid-19	
		Conduct research on 'Challenges to decentralization system'	Policy Planning & International Relations	31-May-20	0%	Date revised due to covid-19	
		Prepare research paper	Policy Planning & International Relations	31-May-20	0%	Date revised due to covid-19	
	Conduct forums/seminars on decentralization and good governance	Prepare a plan to conduct city and atoll councilors forum	Policy Planning & International Relations	30-Jun-20	Cancelled	Cancelled due to Covid-19	
		Develop materials	Policy Planning & International Relations	30-Jun-20	Cancelled	Cancelled due to Covid-19	
	Devolve work of line ministries provided at local level to local councils	facilitate the transfer of tasks devolved from line ministries to the councils	identify tasks / services to be delegated to councils from ministries	Council Corporate Service Section	30-Apr-20	Completed	
			develop sops for the delegated tasks	Council Corporate Service Section	30-Apr-20	60%	Delayed, as the councils and WDC election has been postponed

		send details of works changed to councils from ministries	Council Corporate Service Section	30-Apr-20	0%	Revised date due Covid-19
Ensure smooth transition of councilors elected for fourth term	facilitate transitional arrangements of all councils before the 4th term elected councilors take office	Establish transitional committees	Council Corporate Services	30-Apr-20	0%	Delayed, as the councils and WDC election has been postponed
	facilitate the oath taking ceremony arrangements	Arrange transportation of magistrates	Council Corporate Service Section	3-Jun-20	0%	To be included in 2021 work plan as council election has been postponed
		Ensure the process of oath taking ceremony	Council Corporate Service Section	3-Jun-20	0%	To be included in 2021 work plan as council election has been postponed
Ensure ownership of Council assets within the jurisdiction of council	Facilitate to renew the existing agreements of council assets (56-2)	Draft Policy on compensating for assets and investments within councils' jurisdictions	Legal and Investigation	2-Jun-20	Cancelled	D Act doesn't obligate councils to renew agreements.
Ensure councils receive compensation for assets & investments within council jurisdiction	Formulate a regulation to compensate for assets and investments within council jurisdiction (56-2م)	Draft Policy on compensating for assets and investments within councils' jurisdictions	Legal and Investigation	2-Jun-20	Completed	

Allocate uninhabited islands that do not fall under the jurisdiction of city & island councils	Develop a policy to allocate uninhabited islands that do not fall under the jurisdiction of city & island councils to look after the island and to conduct economic activities	Develop policy	Legal and Investigation	30-Jun-20	0%	to discuss with fisheries ministry and decide who would draft the policy
Develop land use plan of councils	Assist local councils to Develop Land use plans	Provide training for Atoll council staffs	Training & Advocacy	30-May-20	Cancelled	To be included in 2021 work plan as council & WDC election has been postponed