

Quarterly Report 2019

1

Local Government Authority

Male' / Maldives



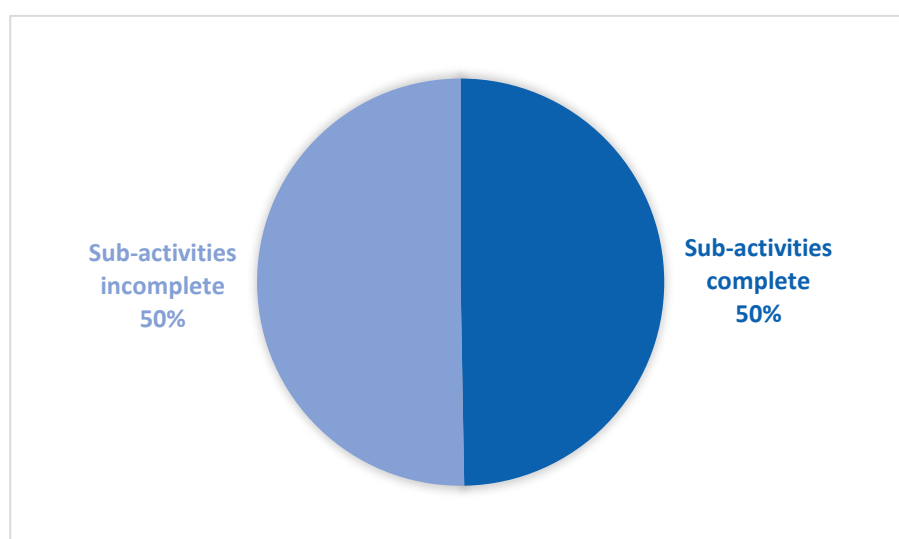
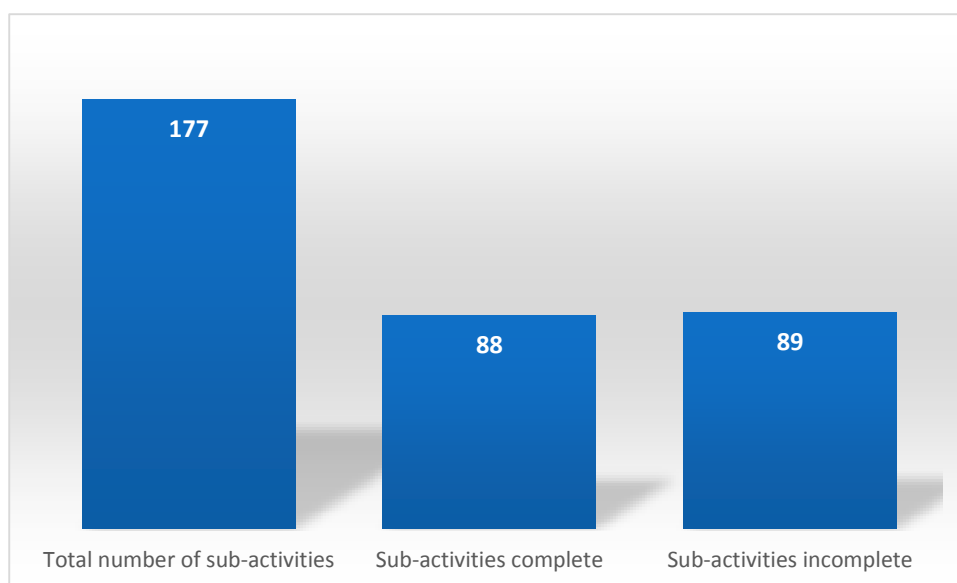
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INTRODUCTION

As part of the monitoring and evaluation mechanism established to monitor the quarterly implementation of the activities and sub activities of the work plan 2019, this report highlights the implementation status of activities and sub activities set forth in the first quarter of 2019. The duration of quarter one is from 1st January to 31st March 2019. During this quarter, total of 76 activities and 177 sub-activities were to be carried out to achieve 11 outcomes. Out of the total sub-activities to be completed in the first quarter, 88 sub-activities were completed. The chart presented below shows status of completion of sub-activities carried out by LGA during the quarter.

Number of sub-activities to be completed and number of sub-activities completed



STATUS OF ACTIVITIES AS PER WORKPLAN 2018

Outcome 1 : Empower women politically and economically; and promote inclusive governance

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Conduct awareness programs on women empowerment	Prepare a social media plan	Training & Advocacy	31-Jan-19	100	
Design and conduct training programs for creating women leaders	Develop materials	Training & Advocacy	31-Jan-19	100	
Create awareness among public by bringing the success stories of women in the field	Prepare a social media plan	Training & Advocacy	31-Jan-19	100	
Conduct awareness programs on gender roles and gender stereotyping	Prepare a social media plan	Training & Advocacy	31-Jan-19	100	
Conduct awareness programs dedicated for men on empowering women	Prepare a social media plan	Training & Advocacy	31-Jan-19	100	
Create awareness among public by showcasing examples of men working to empower women.	Prepare a social media plan	Training & Advocacy	31-Jan-19	100	
Provide basic IT related trainings to WDCs	Develop materials	Training & Advocacy	31-Jan-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Conduct meetings with women empowerment organizations and conduct trainings with their collaboration	Look for the interested organizations	Training & Advocacy	31-Mar-19	100	
	Conduct meetings	Training & Advocacy	31-Mar-19	100	

Conduct civic education training programs for WDCs and community	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
	arrange logistics	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Establish social media platforms for all WDC's	Update list of WDCs	council corporate services	31-Mar-19	100	
Increase awareness of WDCs regarding women empowerment through social media posters	Develop a concept	Training & Advocacy	31-Jan-19	100	
Develop a toolkit to maintain women related statistics that the WDCs are mandated to collect and maintain	Identify the required data for the toolkit	council corporate services	28-Feb-19	20	Activity incomplete due to current workload
Increase awareness among WDCs on women rights, WDC mandates and how to guide an abused women	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
	arrange logistics	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Promote success stories of WDC's / women's and their activities	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter

	arrange logistics	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
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Outcome 2 : Assist Local Councils in achieving Sustainable Development Goals

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Promote local development goals	Develop posters	Policy Planning & International Relations	28-Feb-19	100	
Promote local development goals within ministries	prepare a schedule to conduct sessions	Policy Planning & International Relations	31-Mar-19	0	Activity has been postponed to second quarter due to workload in the first quarter
Promote localized SDG's through letter heads	Prepare Letter Layout	Administration & support service	31-Mar-19	100	
	Comment on Letter Layout	Administration & support service	31-Mar-19	100	
	Share with staffs	Administration & support service	31-Mar-19	100	

Outcome 3 : Ensure fiscal decentralization; and assist local councils in creating vibrant local economies

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Conduct training for councils on capacity building	Identify important areas (Soft Skills, project management & motivating programs)	Training & Advocacy	28-Feb-19	100	
	Develop materials	Training & Advocacy	28-Feb-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Establishment and implementation of E-council software	Host E-councils Modules (Finance Module)	Project management	31-Jan-19	0	Hosting delayed as changes to finance module is not finished
	bug fixing and testing on the process (Population Module)	Project management	31-Mar-19	0	Changes to birth module is completed and testing phase is planned Changes to death module is not complete as documents required to bring the change is pending
	bug fixing and testing on the process (Finance Module)	Project management	31-Mar-19	0	Hosting delayed as changes to finance module is not finished
	bug fixing and testing on the process (admin Module)	Project management	31-Mar-19	0	Role issue has been identified in the admin module which will be fixed only after population module has completed rollout since rollout of population module is high priority

Conduct finance related trainings regarding how to use excel for basic everyday finance work and awareness on regulations and procedures.	Develop materials	Training & Advocacy	31-Mar-19	100	
Conduct training on Resource mobilization in local councils	Develop materials	Training & Advocacy	31-Mar-19	100	
	arrange logistics	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Conduct program to improve motivation and willingness to work	Develop materials	Training & Advocacy	31-Mar-19	100	
Conduct Skill development program (For remaining 7 atolls)	Develop a plan to conduct for the remaining 7 atolls	Training & Advocacy	28-Feb-19	100	
Establish an internal auditing mechanism at local level.	Review/Develop a guidebook/Materials for atoll councils to run an internal audit at Atoll Council Level	monitoring & evaluation	28-Feb-19	0	Activity postponed to be completed in third quarter
	Review/Develop Material with regard to Internal Audit	monitoring & evaluation	28-Feb-19	0	Activity postponed to be completed in third quarter
	Review/Development of Training Material	monitoring & evaluation	28-Feb-19	0	Activity postponed to be completed in third quarter
	Share guidebook with councils	monitoring & evaluation	28-Feb-19	0	Activity postponed to be completed in third quarter
Inform Councils about Internal Audit Assignments	Budgeting and exploring the possible option	monitoring & evaluation	28-Feb-19	0	Activity postponed to be completed in third quarter

	Develop materials and criterias	monitoring & evaluation	15-Mar-19	0	Activity postponed to be completed in third quarter
	Propose the approved approach to carry out Performance Audit	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter
	Decide on Final Time line	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter

Outcome 4 : Promote community participation at local level

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Increase awareness among public regarding community meetings	Develop a social media plan	Training & Advocacy	31-Jan-19	100	
	Develop materials	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter

Outcome 5 : Make local councils accountable and responsible

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Monitoring of Development plan and Financial Plan of Councils	Update the councils that had not prepared DP & FP	monitoring & evaluation	31-Jan-19	75	Requested all atoll councils to send updates yet list not fully updated as some atoll councils has not send information
	Remind Councils on preparation of plan	monitoring & evaluation	10-Feb-19	0	Depending on information sent by atoll councils
	Prepare and Publish Media Statement	monitoring & evaluation	20-Feb-19	0	Depending on information sent by atoll councils
	Report to Board if action needed to be taken	monitoring & evaluation	28-Feb-19	0	Report to board not ready as information for the list is pending from some atoll councils

Monitoring of local councils budget & financial statements	Develop Media Report for Budget	monitoring & evaluation	31-Jan-19	100	
	Publish Media Report for Budget	monitoring & evaluation	7-Feb-19	100	
	Review Budget of All Atoll Councils	monitoring & evaluation	28-Feb-19	100	
Monitoring of local councils Annual reports	Develop Media report for Annual Reports	monitoring & evaluation	31-Jan-19	100	
	Publish Media Report for Annual Reports	monitoring & evaluation	7-Feb-19	100	
	Review Annual Reports of randomly selected island Councils	monitoring & evaluation	28-Feb-19	100	
	Develop Media report for Annual Reports	monitoring & evaluation	31-Jan-19	100	
	Publish Media Report for Annual Reports	monitoring & evaluation	7-Feb-19	100	
	Review annual reports of All Atoll Councils	monitoring & evaluation	28-Feb-19	100	
Increase Awareness on public meetings that has to be conducted by councils	Develop Social Media Posts for Awareness regarding public meeting (February)	monitoring & evaluation	31-Jan-19	100	
	Develop Media Report	monitoring & evaluation	15-Mar-19	100	
	Publish Media Report	monitoring & evaluation	15-Mar-19	100	
	Develop Social Media Posts for Awareness regarding public meeting (July)	monitoring & evaluation	31-Jan-19	0	Activity postponed to be completed in third quarter
	Develop Media Report	monitoring & evaluation	15-Mar-19	0	Activity postponed to be completed in third quarter
	Publish Media Report	monitoring & evaluation	15-Mar-19	0	Activity postponed to be completed in third quarter
Reporting about development plan progress to public	Develop Social Media Posts for Awareness regarding reporting about development plan progress to public (Jan/Feb)	monitoring & evaluation	30-Jan-19	100	

	Develop Media Report	monitoring & evaluation	15-Mar-19	100	
	Publish Media Report	monitoring & evaluation	20-Mar-19	100	
	Develop Social Media Posts for Awareness regarding reporting about development plan progress to public (Mar/Apr)	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter
	Develop Media Report	monitoring & evaluation	15-Jan-19	0	Activity postponed to be completed in third quarter
	Publish Media Report	monitoring & evaluation	20-Jan-19	0	Activity postponed to be completed in third quarter
Council members Financial Declaration	Remind all Local Councilors of City/Atoll/Island councils	monitoring & evaluation	15-Feb-19	100	
	Collect Declarations	monitoring & evaluation	15-Mar-19	73	Requested all atoll councils to send information yet list not fully updated as some atoll councils has not send information
	Publish Media Statement on Declaration	monitoring & evaluation	31-Mar-19	0	Completion of statement pending as some atoll councils has not send information required

Outcome 6 : Leverage use of ICT for an empowered, effective and efficient local governance system

Activities	Sub-Activities	Responsible Division/Section /Unit	Due Date	Completed percentage (%)	Remarks
Develop a mechanism to update ZV list in collaboration with CSC	Identify required data list to develop a mechanism	council corporate services	28-Feb-19	20	Activity incomplete due to current workload
Develop a mechanism to update councilors list efficiently	Prepare required data list for mechanism	council corporate services	28-Feb-19	0	Activity incomplete due to current workload
Develop a policy and standards of work (ICT, SOP)	Draft policy	Administration & support service	31-Mar-19	100	

	Get comments for the policy	Administration & support service	31-Mar-19	100	
Conduct IT related trainings to councils	Prepare program content	Training & Advocacy	28-Feb-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
	Public announcement to find facilitators	Training & Advocacy	28-Feb-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
	Arrange logistics	Training & Advocacy	31-Mar-19	0	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Establish internet connection to councils	Carryout planning and analysis to gather information	Project management	31-Jan-19	100	
	Discuss with stakeholders	Project management	28-Feb-19	0	Have requested for a meeting with NCIT and after discussion with NCIT meeting has been set to be held on April
Roll out E-council modules	1 - 3 month testing & training (modules)	Project management	31-Mar-19	0	Activity incomplete as E-council modules are not fully developed
	roll out with the process of training and bug fixing (modules)	Project management	31-Mar-19	0	Roll out incomplete as E-council modules are not fully developed

Create awareness on the importance of collaborating the government by decentralization act	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Conduct awareness session on the importance and benefits of decentralization system to the public	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Awareness on benefits of local governance system to citizens.	Develop a social media plan	Training & Advocacy	28-Feb-19	100	
	Develop materials	Training & Advocacy	28-Feb-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter

Outcome 7: Build trust among citizens and Government for the local governance system

Activities	Sub-Activities	Responsible Division/Section/ Unit	Due Date	Completed percentage (%)	Remarks
Encourage participation of community groups and citizens in decision making	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter

Improve councilor's educational and technical capacity through trainings.	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
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Outcome 8: Strengthen Local Government Authority					
Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Conduct staff evaluation on a regular basis	Set targets for staffs to achieve throughout the year-2019	Human resources	28-Feb-19	50	50% of supervisors did not complete the evaluation due to their busy schedule. Have extended time to complete it.
Compile Quarterly report for Q4 (2018)	Collect required information from sections	Policy Planning & International Relations	10-Jan-19	100	
	Compile Report	Policy Planning & International Relations	20-Jan-19	100	
	Finalize report	Policy Planning & International Relations	31-Jan-19	100	
	Share with all staffs and media for uploading in website	Policy Planning & International Relations	31-Jan-19	100	
Compile LGA Annual Report	Collect required information	Administration & support service	17-Mar-19	100	
	Compile Report	Administration & support service	24-Mar-19	100	
	Share with relevant stakeholders	Administration & support service	31-Mar-19	100	
Compile Financial statements of LGA	Compile Financial statements of LGA	Finance	31-Mar-19	100	
	Share with relevant stakeholders	Finance	31-Mar-19	100	
Compile LGA club annual report	Compile Report	LGA Club	31-Jan-19	100	
	Share with relevant stakeholders	LGA Club	28-Feb-19	100	

Compile Financial statements of LGA Club	Compile Financial statements of LGA Club	LGA Club	31-Jan-19	100	
	Share with relevant stakeholders	LGA Club	28-Feb-19	100	
Conduct Board Meetings	Conduct Board Meeting 1	Bureau	31-Jan-19	100	
	Conduct Board Meeting 2	Bureau	28-Feb-19	100	
	Conduct Board Meeting 3	Bureau	28-Mar-19	100	
Review training need assessment and compile a plan to train the staffs	Review and revise the Training Need Assessment	Human resources	31-Mar-19	0	As other urgent tasks was prioritized activity is postponed to quarter two
Review existing staff related policies	Amend staff regulation chapters according to staff comments	Human resources	31-Mar-19	100	
	Get comments for the amendments	Human resources	31-Mar-19	0	Activity incomplete due to delay receiving comments
	Finalize the regulation	Human resources	31-Mar-19	0	Activity incomplete due to delay receiving comments
	Implement	Human resources	31-Mar-19	0	Activity incomplete as regulation is not final
Conduct In-House Trainings for Staff	Conduct awareness programme on Public Finance Regulation	Human resources	31-Mar-19	0	Activity incomplete due to the busy work schedules of staffs so it has been postponed to quarter two
Develop SOPs / policies to enforce LGA vision, mission & core values.	Draft a paper	Administration & support service	31-Mar-19	0	Activity incomplete due to the busy work schedules of staffs so it has been postponed to quarter two
	Get comments	Administration & support service	31-Mar-19	0	Activity incomplete due to the busy work schedules of

					staffs so it has been postponed to quarter two
Work towards Improving the mental and physical wellbeing of staff at LGA	Identify activities	Human resources	31-Mar-19	0	Activity postponed to be conducted in quarter two
Improve document management standardization at LGA	Draft a SOP	Administration & support service	31-Mar-19	80	Draft incomplete as comments are pending

Outcome 9 : The local Governance System is reviewed and strengthened

Activities	Sub-Activities	Responsible Division/Section /Unit	Due Date	Completed percentage (%)	Remarks
Conduct city and atoll council forum	Prepare a plan	Policy Planning & International Relations	15-Jan-19	100	
	Develop materials	Policy Planning & International Relations	31-Jan-19	100	
	Arrange logistics	Policy Planning & International Relations	31-Jan-19	100	
	Conduct forum	Policy Planning & International Relations	31-Jan-19	100	
Review and revise existing Municipal Regulation Templates	Draft revised municipal regulations - regulation 1	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 1	Legal and investigation	31-Mar-19	0	Pending regulation draft
	Draft revised municipal regulations - regulation 2	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 2	Legal and investigation	31-Mar-19	0	Pending regulation draft
	Draft revised municipal regulations - regulation 3	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 3	Legal and investigation	31-Mar-19	0	Pending regulation draft

	Draft revised municipal regulations - regulation 4	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 4	Legal and investigation	31-Mar-19	0	Pending regulation draft
	Draft revised municipal regulations - regulation 5	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 5	Legal and investigation	31-Mar-19	0	Pending regulation draft
	Draft revised municipal regulations - regulation 6	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 6	Legal and investigation	31-Mar-19	0	Pending regulation draft
	Draft revised municipal regulations - regulation 7	Legal and investigation	28-Feb-19	0	No comments from stakeholders. Pending advise from President's Office
	Finalize regulation 7	Legal and investigation	31-Mar-19	0	Pending regulation draft
Review and revise policies on disciplinary matters of councilors	review existing policies on disciplinary matters of councilors	Legal and investigation	28-Feb-19	0	Pending instruction and advise by Board
	Amend policies	Legal and investigation	31-Mar-19	0	Pending instruction and advise by Board
Identify challenges/obstacles to strengthen the system	Identify the challenges to strengthen the local governance system	Policy Planning & International Relations	31-Mar-19	100	
	Draft report based on the research	Policy Planning & International Relations	31-Mar-19	50	Research has not been completed as there was difficulty and delay in optioning required data
	Send report for board approval	Policy Planning & International Relations	31-Mar-19	0	Activity incomplete as research report has not been completed

Public awareness programmes (CSR PR programs)	Develop materials	Training & Advocacy	31-Mar-19	25	Program outline drafted, but difficulties to carry out because of less staffs in training section - activity has been postponed to another quarter
Public awareness on policies related to councils	Develop a plan	Training & Advocacy	28-Feb-19	100	
	list out the most important policies	Training & Advocacy	28-Feb-19	100	
Implement PSIP projects at LGA	Finalize and approve project design	Project management	30-Mar-19	0	Project design of hinavaage has been finalized and finished the project handover to councils, however project design of council building and fish market is not final as there are some changes to the design

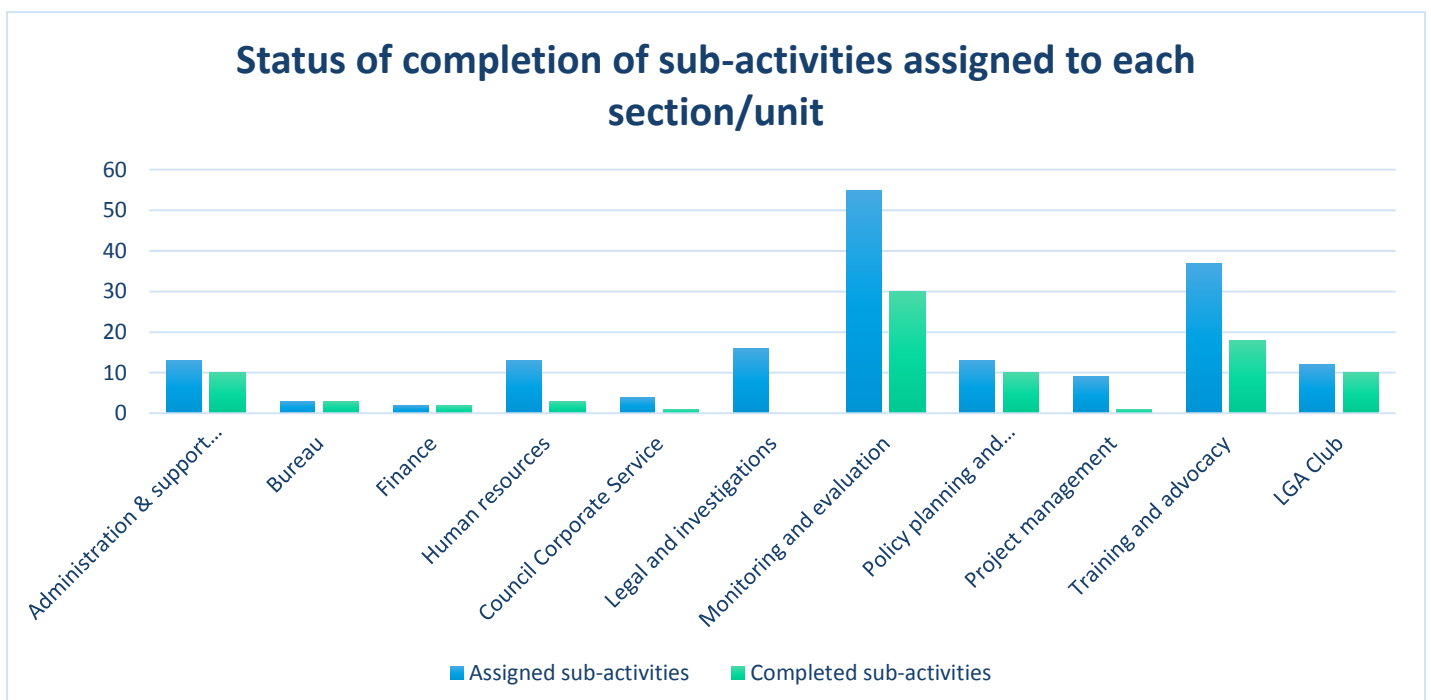
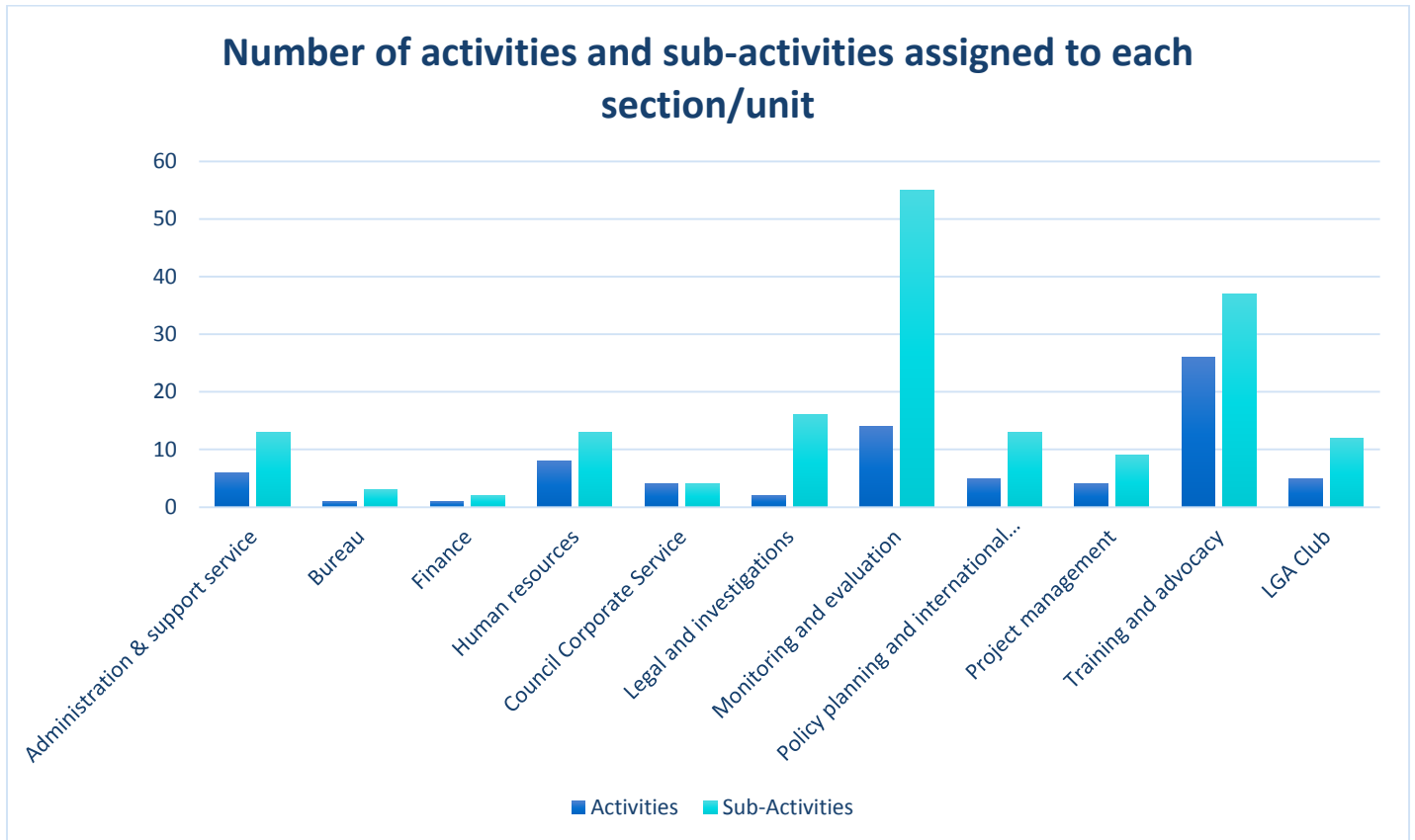
Outcome 10 : Strengthen the performance of local councils through performance monitoring

Activities	Sub-Activities	Responsible Division/Section/Unit	Due Date	Completed percentage (%)	Remarks
Publish Reviewed Questionnaire and inform councils	Review Existing Atoll & Island Council Questionnaire	monitoring & evaluation	31-Jan-19	100	
	Review Existing Data Collection Method/Process	monitoring & evaluation	31-Jan-19	100	
	Finalize Atoll/Island Council Questionnaire	monitoring & evaluation	31-Jan-19	100	
	Share PI Questionnaire and Handbook with councils	monitoring & evaluation	28-Feb-19	100	
Public awareness through Media	Prepare Media Awareness Plan	monitoring & evaluation	31-Jan-19	100	
	Prepare Messages for Posters According to Weekly Themes	monitoring & evaluation	28-Feb-19	100	
Conduct trainings for LGA Staffs on CPI	Prepare a Presentation on CPI	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter

	Conduct Staff Trainings	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter
Review Inter-Atoll Monitoring Mechanism.	Revise the Current Mechanism	monitoring & evaluation	31-Jan-19	100	
	Revise Questionnaire to be used in Inter-Atoll Monitoring	monitoring & evaluation	28-Feb-19	100	
	Develop a Guidebook for Inter-Atoll Monitoring Mechanism.	monitoring & evaluation	28-Feb-19	0	As no changed was brought to the monitoring mechanism no guide book will be prepared this year
	Share guidebook with councils	monitoring & evaluation	28-Feb-19	100	
	Share questionnaire with councils	monitoring & evaluation	28-Feb-19	100	
Atoll Council Monitoring	Prepare Plan for Atoll Council Monitoring	monitoring & evaluation	31-Jan-19	100	
	Prepare Budget for Atoll Council Monitoring	monitoring & evaluation	28-Feb-19	100	
	Review Question Paper	monitoring & evaluation	28-Feb-19	100	
	Finalize Question paper	monitoring & evaluation	28-Feb-19	100	
Strengthen the existing monitoring mechanism to monitor Island councils via Atoll Councils	Review Local Councils Policies Approved by Board	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter
	Develop SOPs with regard to Policies and Act	monitoring & evaluation	31-Mar-19	0	Activity postponed to be completed in third quarter

STATUS OF ACTIVITIES AND SUB-ACTIVITIES COMPLETED BY SECTIONS/UNITS IN THE FIRST QUARTER

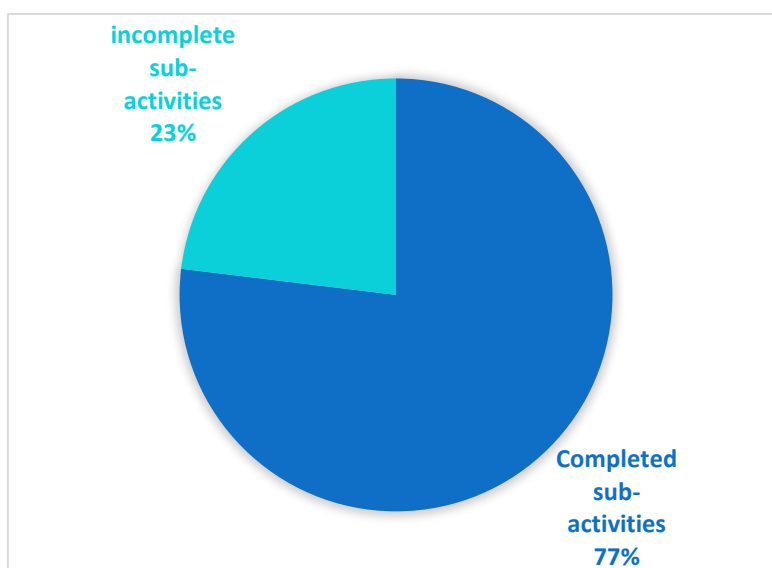
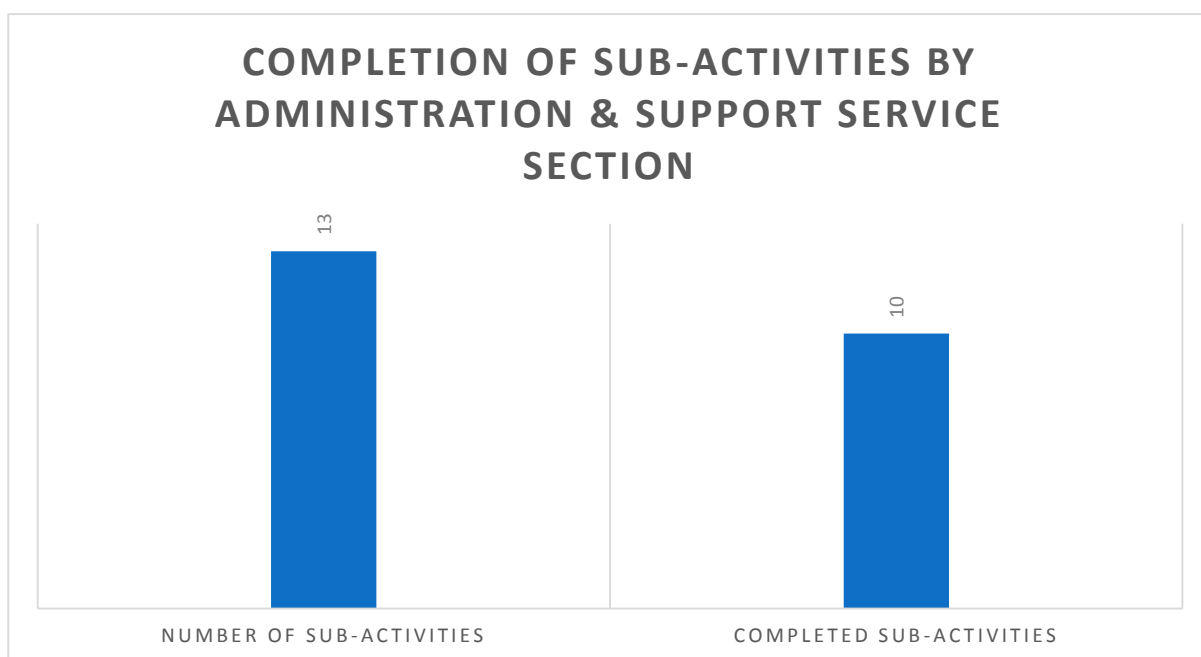
The chart below shows the number of activities and sub-activities assigned to section/unit(s). Details of status of the sub-activities of each section/unit are given under activities completed per section/unit.



ACTIVITIES COMPLETED PER SECTION/UNIT

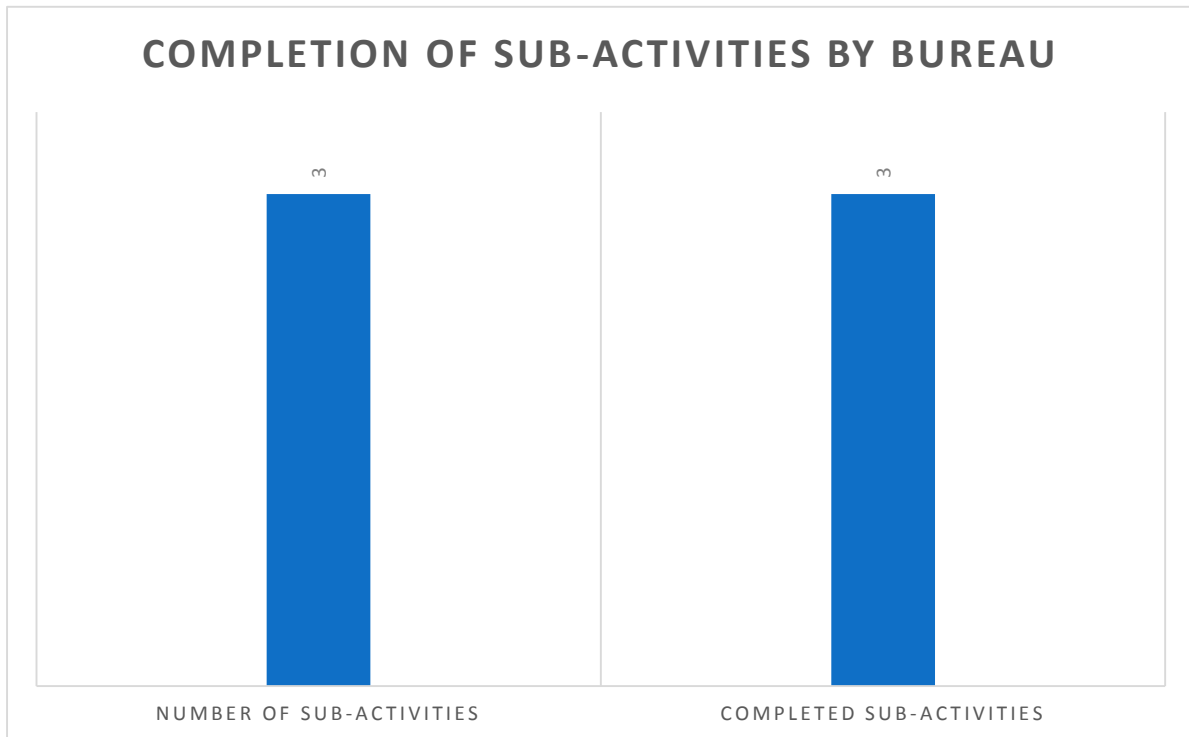
Administration & Support Service Section

During the quarter 1 of 2019 administration and support service section has completed 77% of the sub-activities assigned to be completed by 31 March 2019. However, 23% of the sub-activities remained incomplete due to various reasons. Details of completion of sub-activities by Admin and Support Service Section is given in the chart below.



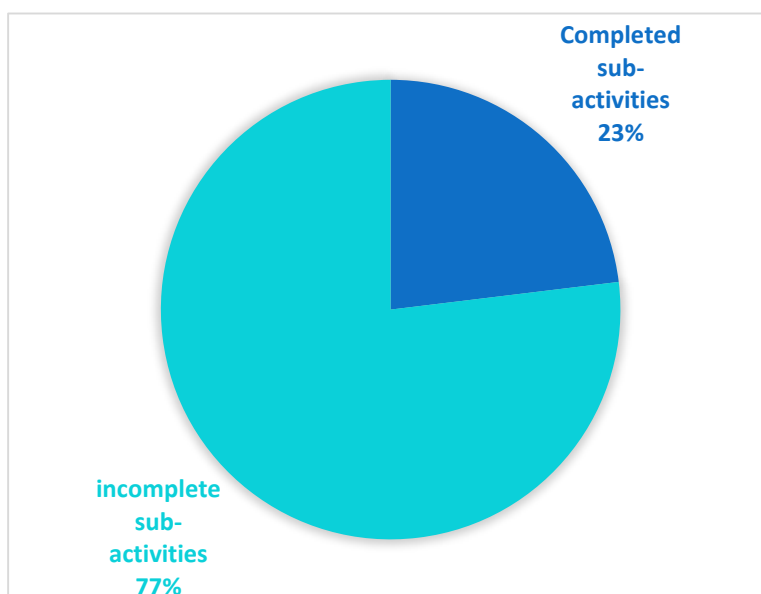
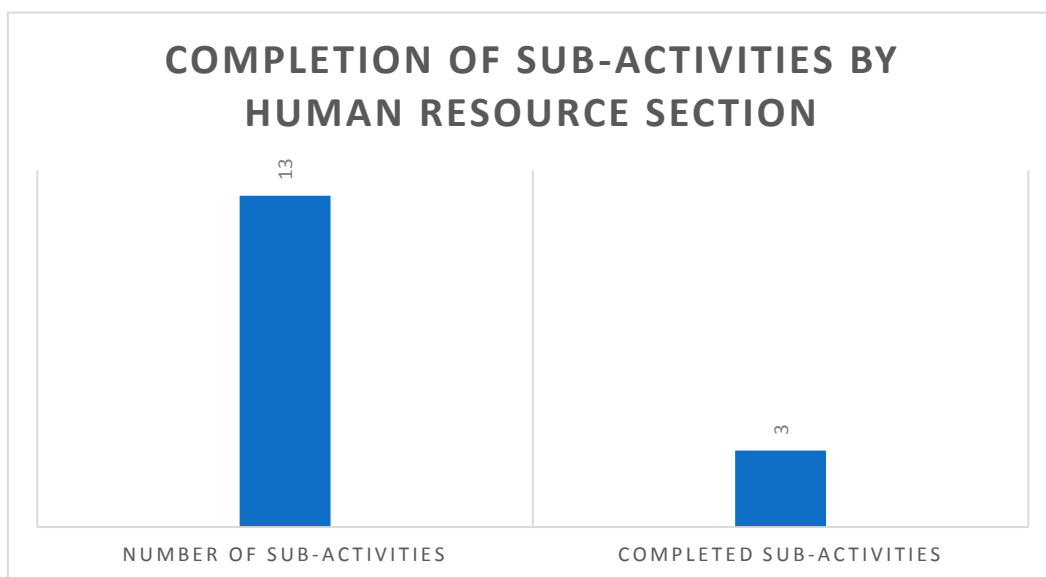
Bureau

During the quarter 1 of 2019 Bureau has completed all the sub-activities to be completed by 31 March 2019. Details of completion of sub-activities by Bureau is given in the chart below.



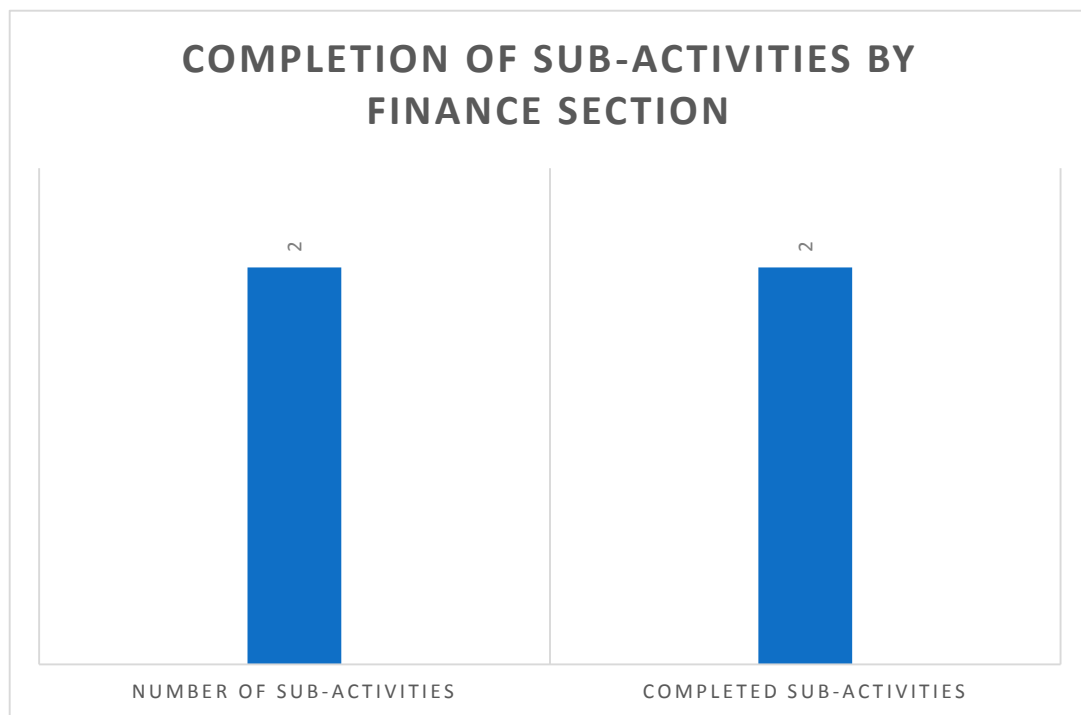
Human Resources Section

During the quarter 1 of 2019 human resource section has completed 23% of the sub-activities assigned to be completed by 31 March 2019. However, 77% of the sub-activities remained incomplete due to various reasons. Details of completion of sub-activities by human resource section is given in the chart below.



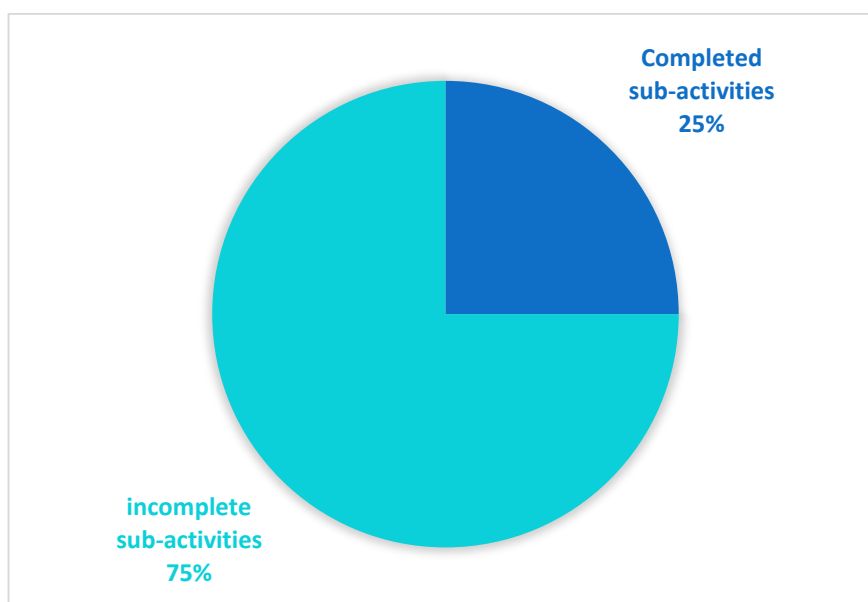
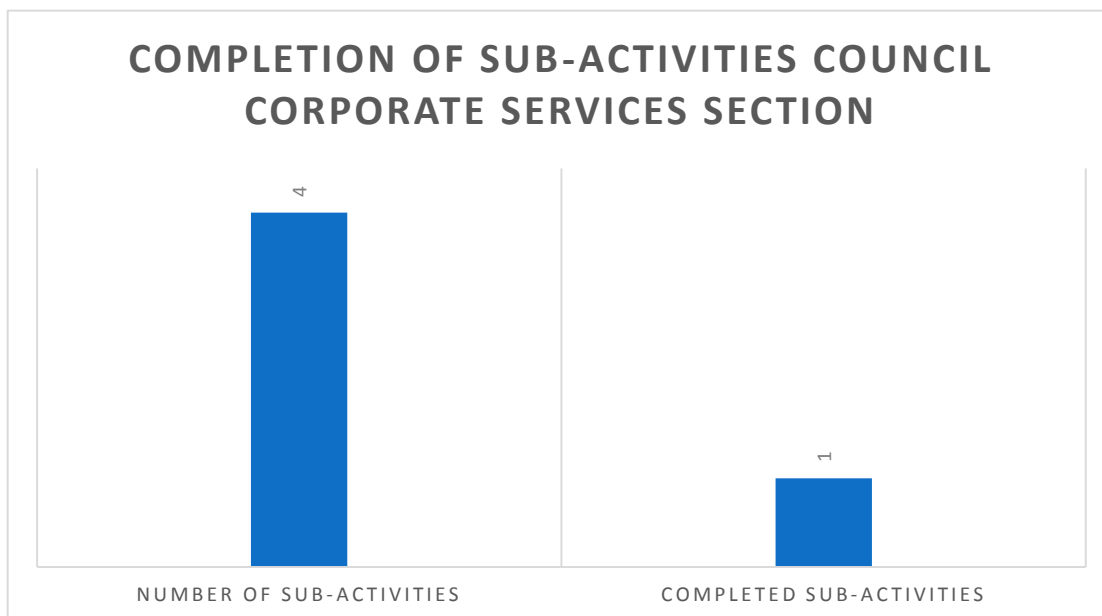
Finance Section

During the quarter 1 of 2019 finance section has completed all the sub-activities to be completed by 31 March 2019. Details of completion of sub-activities by finance section is given in the chart below.



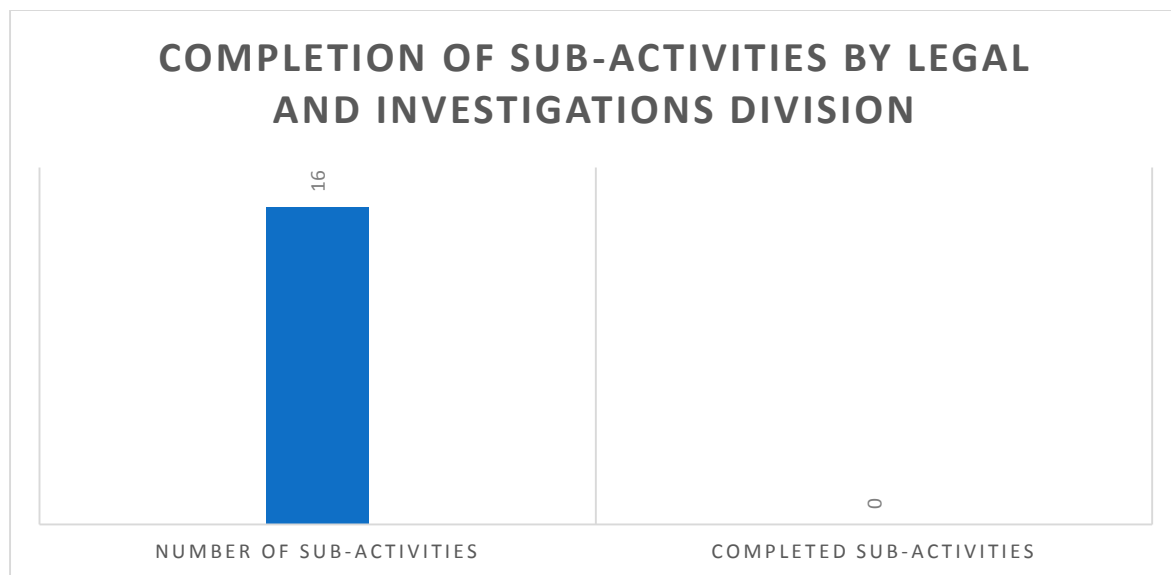
Council Corporate Services Section

During the quarter 1 of 2019 council corporate services section has completed 25% of the sub-activities assigned to be completed by 31 March 2019. However, 75% of the sub-activities remained incomplete due to various reasons. Details of completion of sub-activities by human resource section is given in the chart below.



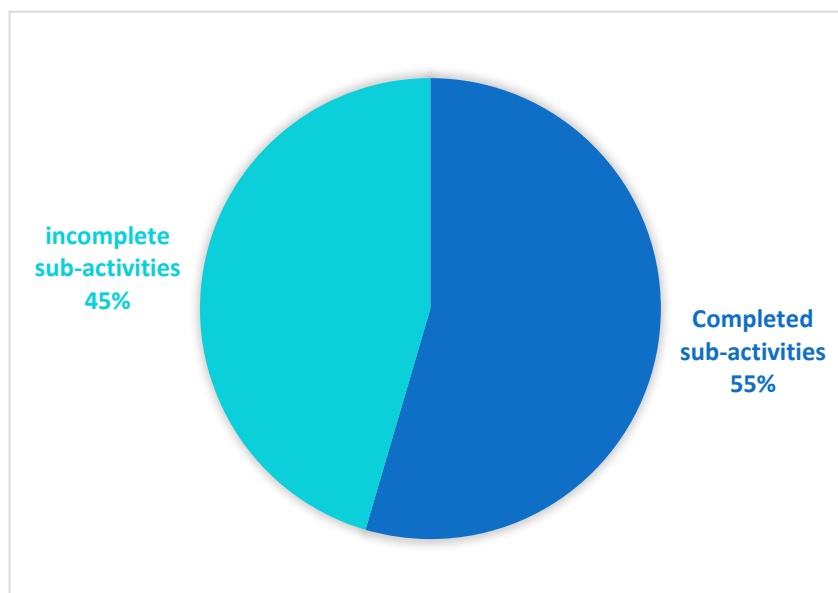
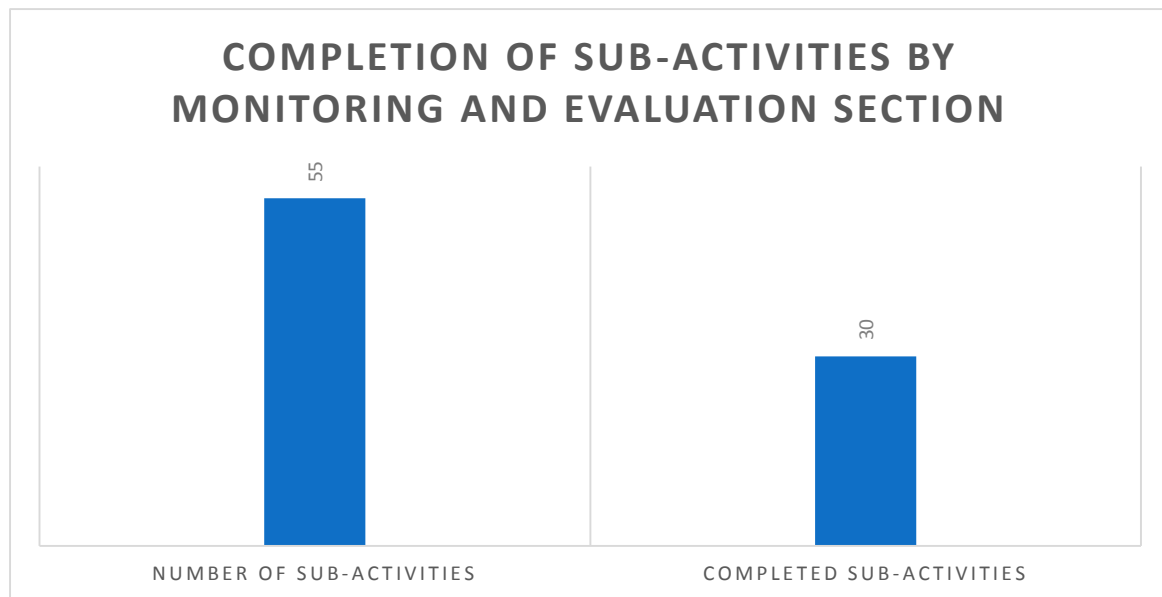
Legal & Investigation Division

During the quarter 1 of 2019 legal and investigation division has not completed any of the sub-activities assigned to be completed by 31 March 2019 as comments and advice are pending for the finalization of municipal regulations and policies on disciplinary matters of councilors is incomplete due to the pending instruction and advise by Board. Details of completion of sub-activities by legal and investigation division is given in the chart below.



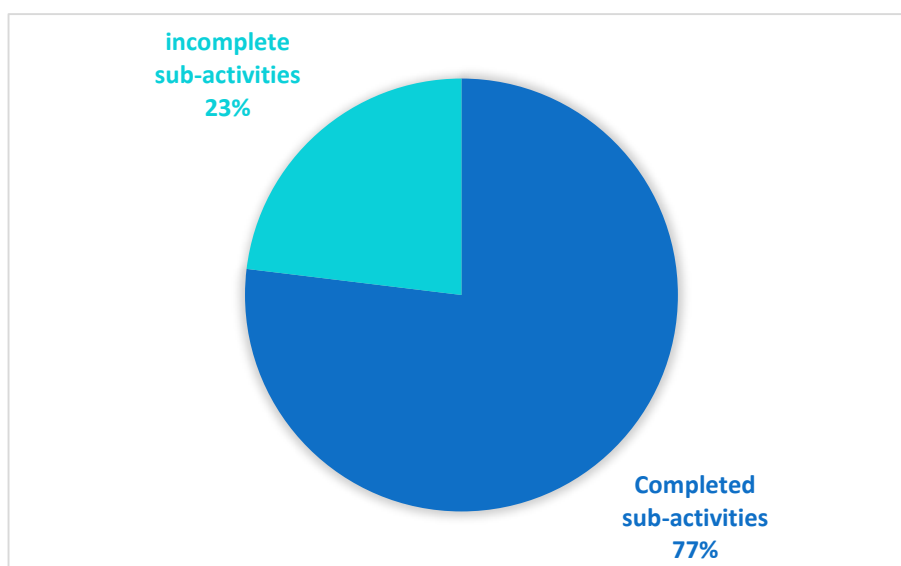
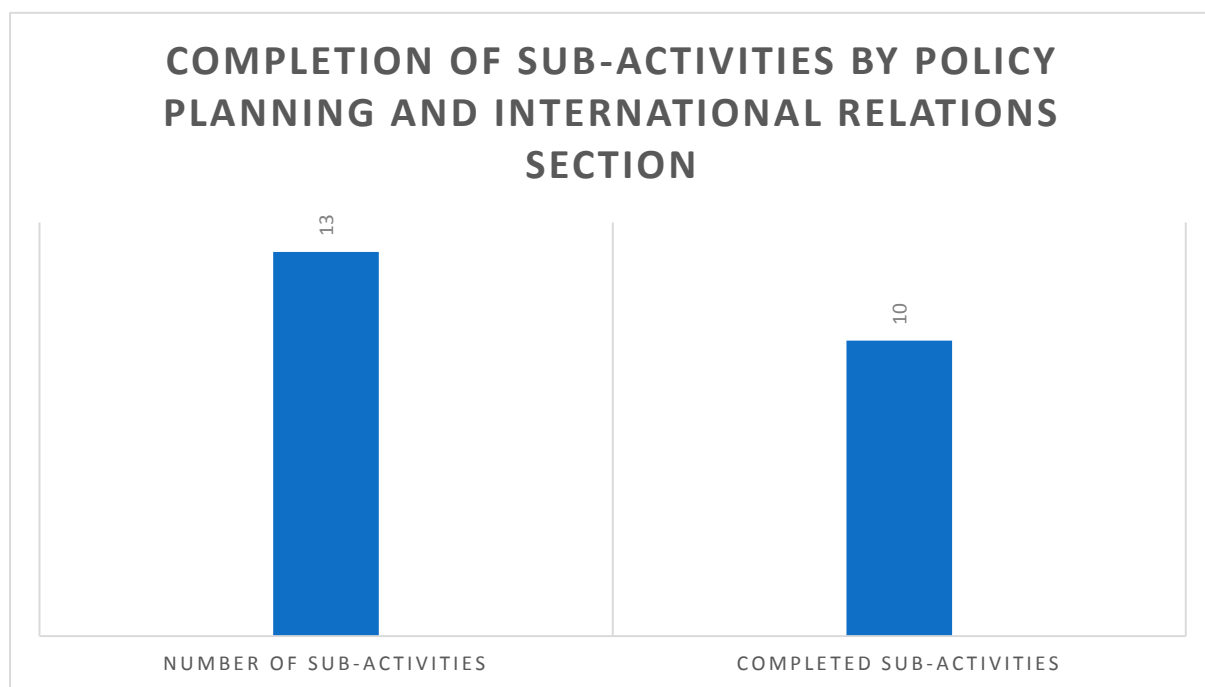
Monitoring & Evaluation Section

During the quarter 1 of 2019 monitoring and evaluation section has completed 55% of the sub-activities assigned to be completed by 31 March 2019. However, 45% of the sub-activities remained incomplete. Details of completion of sub-activities by monitoring and evaluation section is given in the chart below.



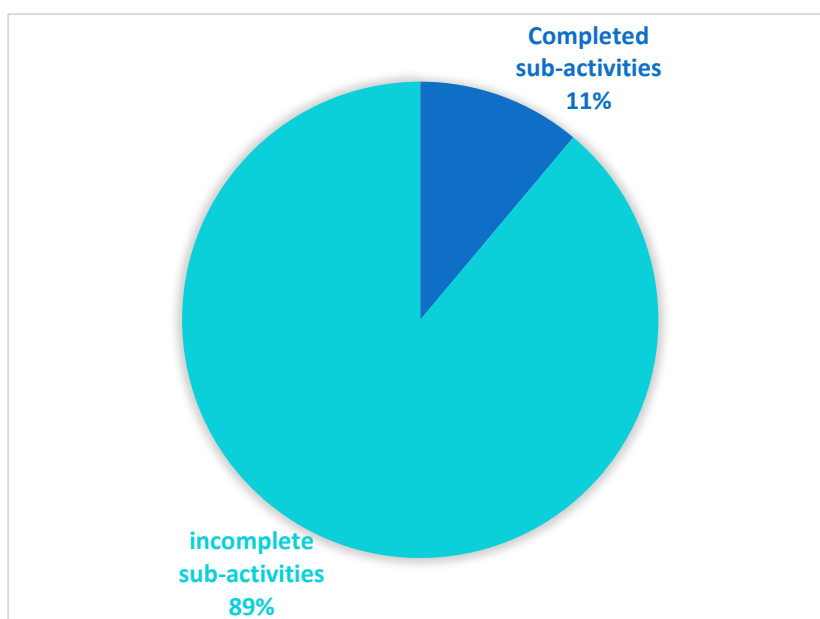
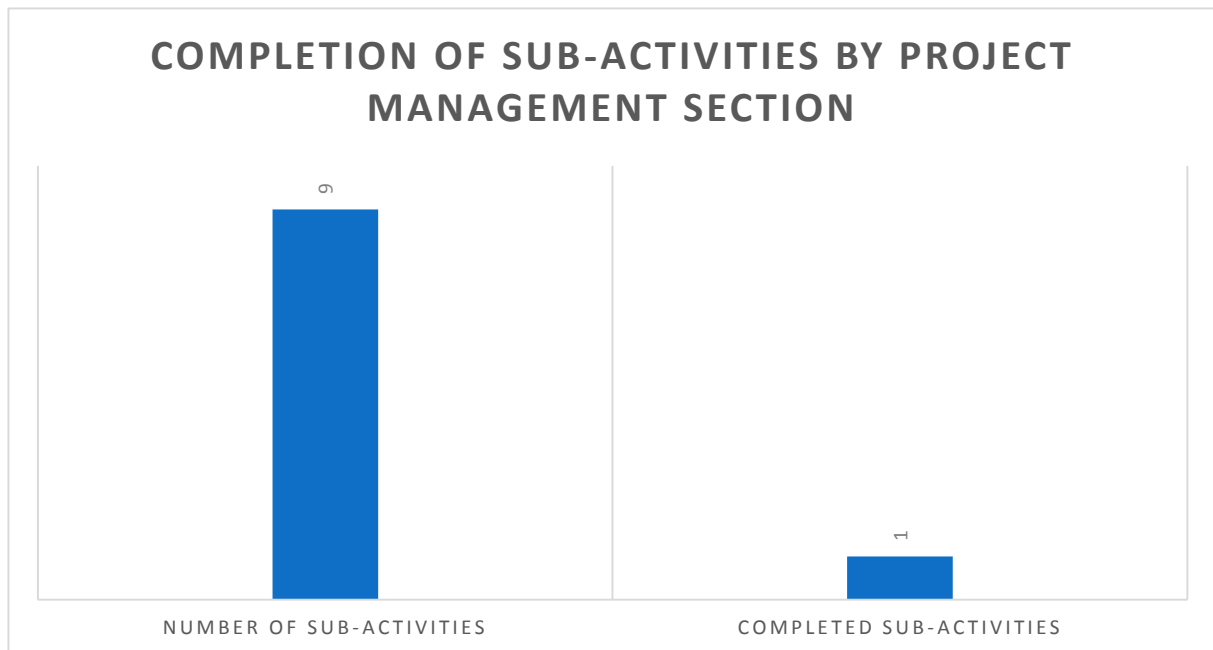
Policy Planning & International Relations Section

During the quarter 1 of 2019 policy planning and international relations section has completed 77% of the sub-activities assigned to be completed by 31 March 2019. However, 23% of the sub-activities remained incomplete. Details of completion of sub-activities by policy planning and international relations section is given in the chart below.



Project Management Section

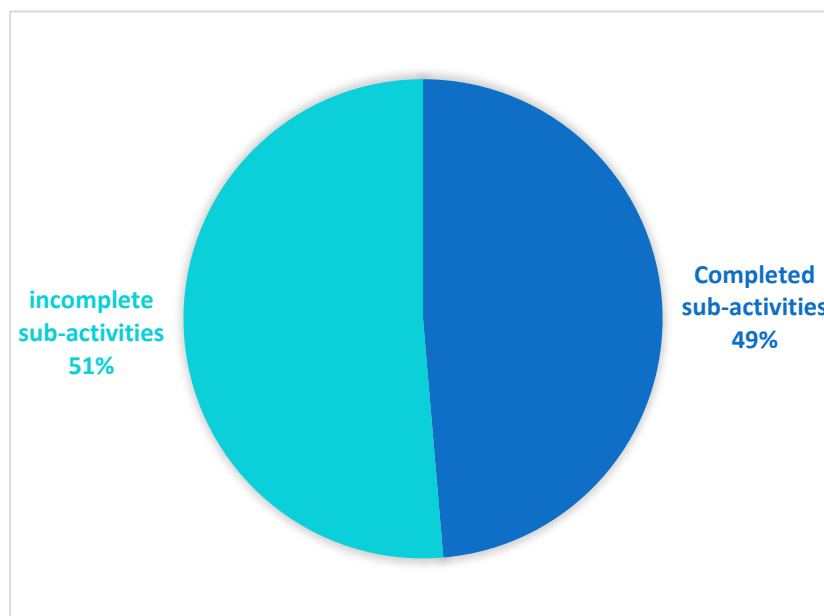
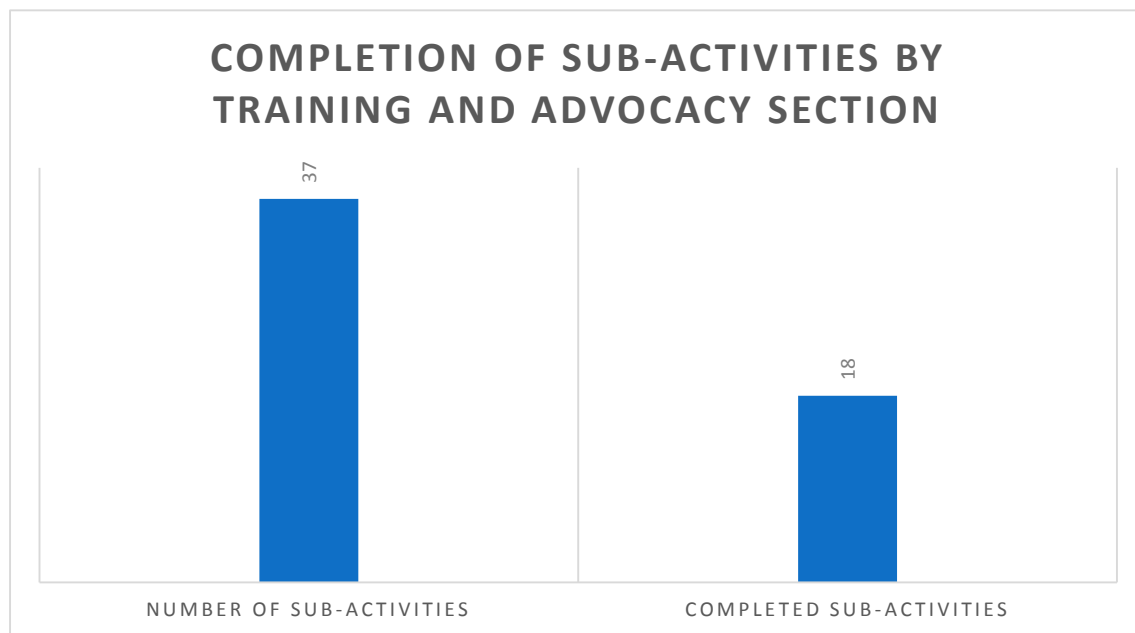
During the quarter 1 of 2019 project management section has completed 11% of the sub-activities assigned to be completed by 31 March 2019. However, 89% of the sub-activities remained incomplete. Details of completion of sub-activities by project management section is given in the chart below.



Training & Advocacy Section

During the quarter 1 of 2019 training and advocacy section has completed 49% of the sub-activities assigned to be completed by 31 March 2019. However, 51% of the sub-activities remained incomplete.

Details of completion of sub-activities by training and advocacy section is given in the chart below.



LGA CLUB

During the quarter 1 of 2019 LGA Club has completed 83% of the sub-activities assigned to be completed by 31 March 2019. However, 17% of the sub-activities remained incomplete due to various reasons. Details of completion of sub-activities by LGA Club is given in the chart below.

