

# WORK PLAN 2023

## LOCAL GOVERNMENT AUTHORITY

RAMAZAN

Policy	Strategic Activity	Activities	2023														
			Q1			Q2			Q3			Q4					
			JA N	FE B	MA R	AP R	MA Y	JU N	JU L	AU G	SE P	OC T	NO V	DE C			
Empower women politically and economically; and promote	Empower Women Development Committees (WDCs)	Establish a mechanism to provide support to WDCs															
		Conduct situation analysis of WDCs															
		coordinate with relevant institutions to provide WDCs with necessary resources identified as lacking in situation analysis															
		conduct women leaders' training															
	Increase confidence of women to participate in island level decision making process	Conduct mentorship programs															
		Rollout gender responsive budgeting module on kiyeveni portal															
	Increase channels for women to voice out	Conduct a women forum at local level through WDCs (Ranhiru Dharubaaru)															
	Increase opportunities & resources to develop business startups for women.	Conduct Business Skill Development Programs for women															
	Decrease Stereotypes misconceptions about role of women	Develop a booklet on Stereotype misconceptions about role of women															
	Increase confidence of women to participate in island level decision making process	Conduct community based theatre forum on increasing confidence of public/women to participate in decision making															

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economically, and promote inclusive governance	Update and digitize the land and household registers at island and city level, to assess land and housing units	Ensure all local councils use GEMEN housing module by rolling out the self-paced course on GEMEN population module on LGA's e-learning management module "Kiyeveni Portal" ( <a href="http://www.kiyeveni.mv">www.kiyeveni.mv</a> )														
		Provide refresher trainings to councils as per council's request														
		oversee the data entering process of councils to GEMEN module														
		Assist councils in entering the back log data of land and household registeries (assist councils to get contract staffs for islands who has requested assistance to clear the backlog population data)														
		Formulate and rollout the reporting module of GEMEN module with gender segregated data														
	Review electoral laws to ensure women have access to political leadership and to identify and address cultural, institutional and financial barriers to the political leadership of	Prepare an assessment on the role of women's contribution in local governance in implementing the provision of 33 percent quota for women in local councils														







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Facilitate to create a digital working environment for councils & LGA	Migration of vuna modules to MageyCouncil App														
	Upgrading of Loama														
	Development of reporting module in Gemen														
	Development of Magey Council module in web/mobile app														
	Development of Magey Council module in web/mobile app														
	Vuna old data archiving														
	UI/UX designing of portals														
	Integrate software developed by various agencies for similar needs	Conduct discussion meeting with stakeholders regarding use of Gemen Portal													
	Upgrade Viya portal	Develop new modules within the portal													
	Develop and integrate health data management systems within health network to enable timely surveillance of diseases, births and deaths, morbidity patterns as well as social determinants of health	Setting up mechanism through MoH to connect health facilities to NCN network.													
Integrate software developed by various agencies for similar needs	Expatriate system alignment to ensure councils are notified when a work visa is provided to an expatriate to work at an island/city according to Act														
Strengthen IT infrastructure at LGA and councils	Facilitate in acquiring licensed & legal software and up-to-date hardware														



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	monitoring the audit reports of councils	Consolidate main findings of all external audit reports at atoll level.												
	Increase awareness of ministries to the mandates of local councils and local governance system	Conduct an awareness session to line ministries on council mandate and the local governance system												
<b>Strengthen Local Government Authority</b>	Increase technical capacity of staffs	Review organizational structure to increase necessary job positions.												
		Provide trainings for staffs to develop staff skills												
	Strengthen HR function	Acquire HR system												
	Establish a mechanism to update and maintain office infrastructure	Coordinate with relevant institutions regarding Office relocation (new building with more office space)												
		Renovation of 5th Floor												
	Facilitate Staff welfare activities	Facilitate staff housing scheme												
	Review and revise Staff regulation & policies to improve working environment	Develop and implement staff salary structure												
		Develop and implement staff promotion policy												
	Establish a mechanism to update and maintain office infrastructure	Replace, repair & maintain building infrastructure on regular basis												
	Establish local & foreign partnership with relevant agencies	Obtain membership in additional 2 relevant international & local organizations												
Review and revise Staff regulation & policies to improve working environment	Develop and implement staff grievance policy													















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	Assist councils to develop Land Use plans	Oversee the progress of developing Land Use Plans through financial aid from LGA												
	Celebrate Governance day	Celebrate Governance day												
	Information of Financial authorizers of councils are maintained and updated	Establish a mechanism to maintain a list of Financial authorizers of councils												
	Establish a fully equipped and contemporary training Institute	Establish a resource library by 2023												
	Expand and maintain the established relationships with sectoral entities	Develop a stakeholder engagement and partnering plan by end of 2023.												
	Ensure auditing of properties leased to state institutions for permanent use, and release title of ownership by local councils	Approve property audit reports submitted by councils												
	Structure work practices to be simpler and more efficient by using data and technology	Develop an ICT strategy for MILG by 2023												
	Provide opportunity for progression on accredited pathways and for continuous professional development	Develop and accredit 2 courses through Maldives Qualification Authority by end of 2023												
	Facilitate Councils to sign MoU with third party utility providers.	Establish agreements inbetween councils and third party utility service providers.												
	Facilitate Local development through	Coordinate to implement National Public Ferry Network Project												

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	decentralized services	Conduct survey on the Socio Economic impact of RTL ferry service												
	Monitor activities related to LGA in national level plans & policies	Collect information to monitor the progress of national level plans & policies												
	Develop capacity development modules for the use of fiscal policy tools available to local councils	Conduct Council Innovation Challenge												
	Implement capacity development modules for local councils and women's development committees (WDCs) on CCA/DRR planning	Develop training materials in collaboration with NDMA on CCA/DRR planning for local council & WDCs												
		Conduct ToT on CCA/DRR planning for local council & WDCs												
		Conduct trainings at atoll level on CCA/DRR planning for local council & WDCs												
		Develop and roll-out E-learning module of CCA/DRR planning for local council & WDCs												
		Social media promotion on CCA/DRR e-course												
			Develop handbook on guidelines and model procedures for community input and participation, especially those of women and girls, into local planning processes											













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		Conduct monthly LGA Club executive committee meetings 11												
		Conduct monthly LGA Club executive committee meetings 12												
		Conduct annual general meeting of LGA club												
		Staff Meeting Tea 1												
		Staff Meeting Tea 2												
		Staff Meeting Tea 3												
		Staff Meeting Tea 4												
		Staff Meeting Tea 5												
		Staff Meeting Tea 6												
		Staff Meeting Tea 7												
		Staff Meeting Tea 8												
		Staff Meeting Tea 9												
		Staff Meeting Tea 10												
		Staff Meeting Tea 11												
		Staff Meeting Tea 12												
		Conduct Staff Trip												
		Club Inaugration Ceremony with Lunch or Dinner												
		Fishing Trip												
		Staff Loan Scheme												
		Staff Shop establishment												
		Re-brand LGA club												
		Womens Day Celebrations												
		Mens Day Celebrations												

Conduct staff activities to create a better work environment among staffs







